

CHAMBERLAIN CITY COMMISSION
July 3, 2023

The Chamberlain City Commission held their first regular meeting on July 3, at 6:00 PM.

Present: Mayor Claussen, Commissioners Thomas, Stone and Brown, and Finance Officer Nicky Gaulke, City Administrator Clint Soulek.

Absent: None.

Pledge of Allegiance

Adopt Agenda

Motion by Stone second by Brown, all ayes and approved the agenda with the addition of a housing grant resolution and an executive session for personnel.

Conflict of Interest

No conflicts of interest were noted.

Minutes

Motion by Thomas second by Brown, all ayes and approved the minutes from the last regular meeting.

Public Comments

The floor was opened for public comments with none being received.

Bills

Motion by Stone second by Thomas, all ayes and approved to pay the bills as presented:

Adams Agency \$15,634.46 Insurance; Central Electric Cooperative \$8,334 Principal; Chamberlain Chamber Of Commerce \$3,140 Chamber; Handel, Jason \$45 Phone; Hrabe Flying Service \$900 Prof Serv; J&Y Cleaning Services \$800 Prof Serv; Lake Francis Case Development \$4,350 Lfcdc; Michelle Ten Eyck \$525 Prof Serv; Olesen, Kevin \$45 Phone; Reimer, Caleb \$58.50 Prof Serv; Simonsen, Scott \$45 Phone; State Of SD \$30 Prof Serv; Michelle Ten Eyck \$360.90 Salaries; City Of Chamberlain \$96.09 Supplies; Civic Plus \$1,021.48 Prof Serv; Colonial Life \$688.35 Insurance; First Dakota \$1.50 Prof Serv; First Interstate Bank \$3,387,574.94 Interest Bearing Acct; Health Equity Inc \$9,289.80 Salaries; Morris Inc \$556,502.70 Prof Serv; Payroll Tax Payments \$47,080.95 Salaries; SDRS – SRP \$735 Salaries; SD Retirement System \$19,471.66 Salaries; Wellmark \$15,742.05 Insurance.

Chamber of Commerce

Taryn Reidt and Kyndra Hosek of the Chamber of Commerce updated the Council on the affects of the I-90 road construction. It was noted that DOT has added additional directional signs for people to access the rest area, dignity and getting back to the businesses on South Main Street. The Chamber has also reached out to DRG and KWYR to advertise the detours. The original construction schedule was switching from the west bound to the east bound lanes on June 28th but that has changed to July 15th. Reidt noted that they did get some assistance from our local Senators in getting the additional signage as they were not originally budgeted in the project.

Commissioner Stone noted that he has been hearing good things about the Chamber's efforts in getting the word out about the detours.

Redit went on to state that they received \$18,000 in donations for the fireworks so she did make some additions to the fireworks show.

Commissioner Stone asked if they could possibly ask the rest area to carry menus and advertisements for our local businesses and it was noted that they have asked in the past and been told that they are unable to, but they will ask again.

Surplus Smokey Groves Commercial Lots – Sealed Bids

Motion by Stone second by Brown, all ayes and approved to surplus the following lots and offer for sealed bids with a deadline of July 17th at 5:00 PM: Lots 6 and 7 of Block 1 and Lots 11, 12, 13, 14, 15 of Block 6, all of Smokey Grove Addition, Chamberlain.

Bank Account Signors

Motion by Brown second by Thomas, all ayes and approved the following signor designations: Monte Claussen added to the First Dakota Bank account and Nicky Gaulke and Monte Claussen added to the First Interstate Bank account.

Raffle

Motion by Thomas second by Brown, all ayes and approved a raffle for Denise Pearson with a drawing on July 23rd at the Silver Dollar Bar.

Library Building

Clint Soulek reported that there was a hole in the sidewalk east of the door to the entryway at the library. We discovered that there is a large crawl space under that entryway that has pretty extensive damage so we have hired someone to tear out the concrete, stabilize the structure, fill the hole and repour the concrete. Soulek estimates that it should cost approximately \$15,000.

Commissioner Stone pointed out that he has received several great comments on the programs she is running at the library.

City Investment

Mayor Claussen thanked Commissioner Stone for informing the City about the great opportunity to invest City funds.

Resolution 2023-02

Motion by Stone second by Thomas, all ayes and approved the following resolution:

RESOLUTION NO. 2023-02

RESOLUTION GIVING APPROVAL TO APPLY FOR SOUTH DAKOTA HOUSING INFRASTRUCTURE FINANCING PROGRAM GRANT FUNDS AND AUTHORIZING THE MAYOR TO SIGN THE APPLICATION.

WHEREAS, the City of Chamberlain has purchased land for the development of the Smokey Groves Subdivision; and

WHEREAS, the City of Chamberlain has previous experience in subdivision development as the developer of the Cedar Heights Subdivision with over 70 residential lots and now intends to develop the Smokey Groves Subdivision; and

WHEREAS, the City of Chamberlain has retained Brosz Engineering to develop plans for Smokey Groves Subdivision, has reviewed the preliminary plans and such plans meet the City requirements; and

WHEREAS, the infrastructure within the Smokey Groves Subdivision will be designed to current City and State standards by a licensed professional engineer and will be owned and maintained by the City of Chamberlain; and

WHEREAS, Chamberlain's current infrastructure has the capacity to handle the water demand, wastewater flow, storm water runoff, and traffic flow from the Smokey Groves Subdivision; and

WHEREAS, Chamberlain has zoned the Smokey Groves Subdivision into residential, multi-family residential and commercial lots; and

WHEREAS, the City has determined it necessary to request grant funds to finance the infrastructure within the subdivision;

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The water, wastewater, stormwater, and roadways will be designed to City and State standards and will become part of the City's infrastructure.

2. The Mayor is hereby authorized to execute and deliver all applications, certificates, and documents necessary to apply for grant funds from the South Dakota Housing Infrastructure Program.

Adopted by the City of Chamberlain, South Dakota, this 3rd day of July, 2023.

APPROVED:

Mayor
City of Chamberlain

(Seal)

Attest: _____
Finance Officer

City Administrator Report

Soulek reported that the contractors building the airport terminal are at a standstill while they wait for rebar.

He added that the donar sign for the handi-cap lift for the boat ramp has been hung up.

Soulek also informed the Council that we will start chip sealing the last week of July and fog sealing following that.

Bridge Dedication Reminder

Commissioner Thomas reminded the Council that the bridge dedication for Samuel Jorgensen will be held at the Chamberlain Community Center on July 7th at 2:00 PM.

Financials

Gaulke presented the May bank reconciliation and the current expenditures report to the Council.

Executive Session – Personnel

Motion by Brown second by Stone, all ayes and approved to enter executive session at 6:18 PM for personnel.

Motion by Stone second by Brown, all ayes and approved to exit executive session at 7:47 PM.

City Council Appointment

Motion by Stone second by Brown, all ayes and approved to appoint Joe Aesoph to the City Council.

Motion by Thomas second by Stone, all ayes and approved the following changes to commissioner appointments: Jason Stone police and finance, Ron Brown airport and streets.

Adjourn

Motion by Thomas second by Brown, all ayes and approved to adjourn at 7:50 PM.

Monte Claussen, Mayor

Attest:

SEAL

Nicky Gaulke, Finance Officer

Published once at the total approximate cost of _____.